

## OFFICE OF THE REGISTRAR, ACADEMIC AND STUDENT AFFAIRS

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# 5<sup>TH</sup> GRADUATION CEREMONY

Umma University is pleased to inform all graduands who have qualified for the Conferment of Degrees and Award of various Diplomas and Certificates during the 2021/2022 Academic Year that the **5<sup>th</sup> Graduation Ceremony** will be held on Tuesday 28<sup>th</sup> June 2022 at 8.00am at the Graduation Pavillion in Kajjado Main Campus.

The information regarding preparations for the ceremony is as follows:

### 1. CEREMONY

The graduation ceremony will be presided over by the University Chancellor, Dr. Abbas Gullet OGW MBS, who will Award the Diplomas and the Certificates and Confer the Degrees.

### 2. CLEARANCE AND REGISTRATION

It is the duty and responsibility of each graduand to confirm his/her examination results as well as the accuracy and order of names from their respective Schools. Prospective graduands are informed that those who will not have met all the requirements for graduation, including clearance of fees and other levies by 13<sup>th</sup> June, 2022 will not be included in the final graduation list.

### 3. INVITATION CARDS

Graduands can collect their invitation cards from the Main Campus between 20<sup>th</sup> - 22<sup>nd</sup> June 2022.

### 4. ACADEMIC DRESS

Graduands can collect gowns from the Main Campus between 20<sup>th</sup> - 22<sup>nd</sup> June 2022 during working hours. Graduation attire must be returned by Wednesday, 6<sup>th</sup> July 2022 to avoid penalty.

### 5. REHEARSAL

Graduands wishing to participate in the ceremony **MUST** attend the rehearsals at the Graduation Pavillion on Monday, June 27<sup>th</sup>, 2022 at 9.00 a.m. Graduands attending the rehearsal must be seated by the stated hour and be in complete graduation attire.

### 6. GRADUATION FEE

Each graduand will be required to pay a compulsory Graduation fee of Kshs. 5,000 for Certificate and Diploma, Kshs6,000 for Bachelor Degree and Kshs7,000 for Master Degree.

### 6. PAYMENTS

All payments should be made to Umma University account as below,

**Kenya Commercial Bank – Kajjado Branch**

**Account Number: 1198158344**

**OR**

**MPesa**

**Paybill number: 7098491**

**Account number; (use your admission number)**

For further information, contact.

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**Tel: 0703969000, 0702051405, 0711460494.**