



**umma**  
university  
Fostering knowledge and Innovation

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Email: registrar@umma.ac.ke  
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## APPLICATION FOR ADMISSION

### INSTRUCTIONS

Read all the sections carefully before filling in any information

1. Complete all the sections appropriately in capital/block letters
2. Attach bank deposit of a non refundable application fee of Kshs. 1,000 (Masters), Kshs. 1,000 (Degree), Kshs. 500 for Diploma and Certificate.
3. Attach a copy of National ID or VALID Passport, Certified copies of academic/professional certificates
4. Two recent passport size photographs (with your name on reverse side)

APPLICATION No:	
RECEIPT No:	

### ADDITIONAL REQUIREMENTS FOR INTERNATIONAL STUDENTS

5. An official translation of academic records (where formal study language is not English)
6. A current financing guarantee letter
7. A student Pass.

### SECTION A: APPLICANTS DETAILS

FULL NAMES (As per ID/Passport) .....

TITLE: MR [ ] MRS [ ] MS [ ] GENDER MALE [ ] FEMALE [ ] MARITAL STATUS:

DATE OF BIRTH [ dd ][ mm ][ yyyy ] NATIONALITY: ID/PASSPORT No:

COUNTY: TOWN:

PERMANENT ADDRESS

NEXT OF KIN

NAME		NAME	
P. O. BOX		MOBILE	
MOBILE		ADDRESS	
EMAIL		TOWN	EMAIL:

CURRENT MAILING ADDRESS (IF DIFFERENT FROM ABOVE)

P. O. BOX		TOWN	
CODE		MOBILE	

### FINANCIAL INFORMATION

HOW DO YOU EXPECT TO FINANCE FOR YOUR STUDIES? SELF [ ] PARENTS/GUARDIAN [ ] HELB [ ] OTHER SPONSORSHIP [ ]

### SECTION B: EDUCATIONAL BACKGROUND

INSTITUTIONS ATTENDED	FROM (YEAR)	TO (YEAR)	CERTIFICATE OBTAINED	GRADE

<b>SECTION D: ACADEMIC PROGRAMME</b>				
PROGRAMME APPLIED FOR	MASTERS [ ]	BACHELORS [ ]	DIPLOMA [ ]	CERTIFICATE [ ]
INDICATE PROGRAMME YOU WISH TO UNDERTAKE .....				
MODE OF STUDY	FULL TIME [ ]	PART TIME [ ]	EVENING [ ]	
PREFERED INTAKE	JANUARY [ ]	MAY [ ]	SEPTEMBER [ ]	
PREFERRED CAMPUS	THIKA [ ]	KAJIADO [ ]		
MEDIUM OF INSTRUCTION (MA ISLAMIC STUDIES ONLY)		ENGLISH [ ]	ARABIC [ ]	
WOULD YOU REQUIRE ACCOMODATION SERVICES?		YES [ ]	NO [ ]	

N.B: Accommodation is on first come first serve basis.

<b>SECTION E: ADDITIONAL INFORMATION</b>		
HOW DID YOU LEARN ABOUT UMMA UNIVERSITY? (please tick all that apply)		
<input type="checkbox"/> University website	<input type="checkbox"/> University prospectus	<input type="checkbox"/> Former/Current Student
<input type="checkbox"/> Career Teacher	<input type="checkbox"/> Exhibition & Fairs	<input type="checkbox"/> Television/Radio
<input type="checkbox"/> Friend/Family	<input type="checkbox"/> Newspaper	
<input type="checkbox"/> Others (please specify)		

<b>SECTION F: DECLARATION</b>
By signing this application form, I declare that the information provided is true and correct to the best of my knowledge. I understand that any misrepresentation of the facts in this application form could cause my expulsion from the University if discovered after enrollment.
Signature: ..... Date: .....

<b>SECTION J: PAYMENT MODE</b>
Fees should be paid to the below accounts only: - UMMA UNIVERSITY, <b>Kenya Commercial Bank (KCB) A/C No. 1198158506</b> <b>Commercial Bank of Africa (CBA) A/C No. 7157980019</b> <b>Co-operative Bank A/C No. - 01129322174900</b> NB: No payments through Mtaani Agents, Personal Cheque or EFT (Electronic Funds Transfer)

<b>FOR OFFICIAL USE ONLY:</b>
<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED
REASON FOR REJECTION: .....
DATE:.....
ACADEMIC REGISTRAR:..... SIGNATURE:.....