

ABOUT THE ROLE

Responsible for undertaking teaching, research and administrative duties within the School of Business and Technology.

DUTIES

- Lecturing in area of specialization in accordance with the syllabus;
- Coordinating course projects and practical work;
- Preparing teaching/learning materials;
- Setting, invigilating and marking examinations/assignments;
- Carrying out research work in relevant field or specialization;
- Preparing students progress reports;
- Developing proposals for research funding;
- Writing journal articles and books;
- Presenting academic papers in conferences/seminars/workshops or symposia;
- Developing and reviewing academic programmes/curricula; and
- Supervising Tutorial/Junior Research Fellows and students.

MINIMUM QUALIFICATIONS

- PhD or equivalent degree qualification in the relevant area from a recognized/accredited University in Kenya.
- Three (3) years teaching experience.
- Demonstrated merit and ability as reflected in work performance and results
- Publication points from refereed journal papers will be an added advantage.

HOW TO APPLY:

If you meet the above requirements and interested in joining a team of hardworking staff, please send your resume, application letter clearly indicating the position applied, copies of relevant academic and professional certificates, national identity card or passport, testimonials and other relevant supporting documents, your current gross pay and salary expectations to the address below or via email to career@umma.ac.ke indicating the position and reference your applying for as the subject of your email by **9th September 2021**.

Umma University is an equal opportunity employer.